

HOOKSETT WASTEWATER TREATMENT FACILITY	
DATE RECEIVED	12-6-22
INITIAL	COMMENTS
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**Hooksett Sewer Commission  
Meeting Minutes  
November 15, 2022**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

**Approve and Sign manifest**

**Approve Minutes:** Commissioner Richard Bairam made motion to approve the workshop and meeting minutes from November 1, 2022. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously. (Commissioner Robert Duhaime abstained from this motion for he was absent from the November 1, 2022 meeting.)

**Read Correspondence**

**Financial Report:** Guy Beloin came in to give a brief overview of the Hooksett Sewer Commission accounts to the Board of Commissioners. His overview included cash balances as of October 2022, Capital improvements financial status as of October 2022 and Capital budget expenditures financial status of October 2022. Chairman Sidney Baines asked about interest being offered by other facilities. Guy Beloin talked about the advantages and disadvantages to investing with other facilities.

**Scheduled Appointments: None**

**Solar Report** (given by assistant Superintendent John Clark): Assistant Superintendent Clark gave a quick explanation to the sewer commission on the plants solar production and usage for the month of September. He also went over a breakdown of rebates the Sewer Commission receives for solar (Attachment 1 and 2). John let the Sewer Commission know that Revision energy came out on November 11th and did the yearly inspection on the solar array. The mower that was ordered to mow the solar field finally arrived this morning!

**Superintendent Ken Conaty's Report:**

**Plant:**

- Still running excellent discharge numbers with no violations

**TIF:** (Bruce Thomas came in to give an update)

- Next TIF Committee meeting is November 21<sup>st</sup> at 4:00pm.

- The approval for the state easement came in at \$4000 plus an additional \$1100.00 for administrative fees. Bruce will be bringing this to the town council tomorrow night for their approval.
- Bruce talked in detail with the sewer commission in regards to the Scarpetti easement. Superintendent Conaty is looking into moving the plans for that area to another location to avoid being on the Scarpetti's land all together.
- Bruce Thomas showed the Sewer Commission a map of the TIF district and pointed out two lots that he feels do not need to be included in the TIF district. He said he will point that out at the upcoming TIF committee meeting.
- Bruce said that he would like to see if TIF funds could be used to share the expense with Village water for the water main to be put in at one of the TIF projects. It would be around \$200,000 each.
- The Sewer Commission, Superintendent Ken Conaty and Assistant Superintendent John Clark all thanked Bruce for his hard work on all these ongoing projects. They realize how much work it is and Bruce always comes to the Sewer Commission meetings to give updates. They just wanted him to know how much it is appreciated.

#### **Phase 3A Plant upgrades:**

- New IFAS tanks are progressing. Pipe is being run between the two tanks
- Underground air piping is continuing
- Headworks- paint, heat and ventilation are all being worked on
- Superintendent Conaty submitted a quote to the sewer commission for an electrical upgrade (see attachment 3). Superintendent Conaty said this electrical upgrade will be voted on at the next construction meeting scheduled for December 6<sup>th</sup> at 1:00pm.
- Superintendent Conaty, Assistant Superintendent John Clark and the Sewer Commission talked about how the plant upgrades are going and how they are all impressed with PBR.
- Chairman Sidney Baines also took the time to thank Superintendent Ken Conaty and Assistant Superintendent John Clark for all their hard work. Chairman Sidney Baines said that "he didn't know where the Sewer Commission would be without them." They do an excellent job handling things down at the plant with all the ongoing projects and regular work load. Commissioners Richard Bairam and Robert Duhaime agreed.

#### **Dewatering Upgrades/Pilot study:**

- The design contract with Underwood is completed. Superintendent Conaty gave a copy to the sewer commission for their review.

#### **Asset Management:**

- Work orders are progressing
- Working on Risk Assessment

- Superintendent Ken Conaty attended an asset management conference and let the Sewer Commission know that John Jackman got recognition for all his work with asset management. Superintendent Conaty said that he was really impressed with the conference.

**Other:**

- Superintendent Conaty is still working with EII on radio communications. Equipment installs are in process. They are waiting on equipment for the main panel and Superintendent Conaty has to contact Rymes about getting a propane tank for that area.
- Superintendent Conaty and Assistant Superintendent John Clark are diligently working on scanning in plans
- Superintendent Ken Conaty attended a water council meeting. He said not much in regards to wastewater was talked about. It mostly consisted of Alteration Terrain permits. The Sewer Commission had a brief discussion in regards to the water council meeting.
- The Budget Committee cut the legal line of the Sewer Commission 2023-2024 budget by \$10,000.00
- Superintendent Conaty let the Sewer Commission know that the next Grainger invoice would be larger than normal because he purchased snow shovels from them. They were less expensive at Grainger than at Home Depot.
- Assistant Superintendent John Clark and Lab Manger Scott Tremaine will be attending PFAS sampling class on December 1<sup>st</sup>. Superintendent Conaty said that the State used to pay for the classes but now the cost will fall on the Sewer Commission.
- Superintendent Conaty will attend the NHWPCA winter meeting scheduled for December 9, 2022 in Somersworth, NH.
- The centrifuge stopped working down at the plant so a new one had to be purchased for \$1500.00.
- Tony Lacasse from the Hooksett Heritage Committee contacted Superintendent Conaty, they are trying to do a "light up the Village" event this year and asked if the Sewer Commission would allow for them to draw electricity from the pump station over near the bridge.

Commissioner Richard Bairam made motion to allow the Heritage Committee to hook up to the pump station to get electricity for the "light up the village" event. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Old Business:** TIF updates are every third Tuesday of the month

**New Business:** The next sewer commission meeting is December 6, 2022

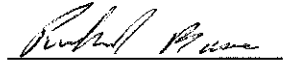
**Non-public session:** The sewer commission did not go into non-public session

**Public Input:** None

**Adjournment:** Commissioner Richard Bairam made motion to adjourn at 1:21pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

  
Kim Langlois  
Billing Clerk

  
Richard Bairam  
Clerk

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		BEHIND THE METER		UTILITY BILL		UTILITY BILL		TOTAL COST OF ELECTRIC		PERCENT SAVINGS					
2022		SOLD BACK		GREEN ENERGY		ISO		W/O SOLAR		WITH SOLAR		ELECTRIC		SAVINGS	
KWH PRODUCED				METER											
2022	JAN	44,777	\$3,505.60	\$4,106.30	\$1,208.98			\$17,310.95	\$9,699.05	\$	8,490.07	51.0%			
	FEB	69,078	\$7,719.60	\$5,708.04	\$1,865.11			\$18,589.44	\$5,161.80	\$	3,296.69	82.3%			
	MAR	75,780	\$5,475.20	\$4,086.94	\$2,046.06			\$12,954.67	\$3,392.53	\$	1,346.47	89.6%			
	APR	100,940	\$5,146.08	\$4,548.59	\$2,725.38			\$12,308.75	\$2,614.08	\$	(111.30)	100.9%			
	MAY	101,925	\$4,835.60	\$4,069.00	\$2,751.98			\$10,972.03	\$2,067.43	\$	(684.55)	106.2%			
	JUN	115,098	\$5,920.64	\$4,965.95	\$3,107.65			\$11,923.24	\$1,036.65	\$	(2,071.00)	117.4%			
	JUL	99,814	\$8,228.56	\$6,953.41	\$2,694.98			\$16,813.75	\$1,631.78	\$	(1,063.20)	106.3%			
*rate increase	AUG	95,992	\$11,480.40	\$10,061.28	\$2,591.78			\$25,589.95	\$4,048.27	\$	1,456.49	94.3%			
	SEP	72,938	\$7,828.80	\$6,602.17	\$1,969.33			\$19,979.39	\$5,548.42	\$	3,579.09	82.1%			
	OCT		\$0.00	\$0.00	\$0.00			\$0.00		\$	-	#DIV/0!			
	NOV		\$0.00	\$0.00	\$0.00			\$0.00		\$	-	#DIV/0!			
	DEC		\$0.00	\$0.00	\$0.00			\$0.00		\$	-	#DIV/0!			
	TOTAL	776,342	\$60,140.48	\$51,101.68	\$20,961.23	0		\$146,442.17	\$35,200.01	\$14,238.78					
	SAVINGS														
	MONTHLY AVG														
			REVENUE	ENERGY VALUE (NOT THRU METER)											

\*rate increase

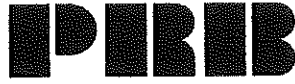


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## SREC Payment Details

Date	Amount	Quantity	Price	Memo	Statement
11/08/2022	\$7,695.00	285	\$27.00	2nd Qtr 2022	<a href="#">Print</a>
07/29/2022	\$4,590.00	170	\$27.00	1st Qtr 2022	<a href="#">Print</a>
05/04/2022	\$3,672.00	136	\$27.00	4th Qtr 2021	<a href="#">Print</a>
02/01/2022	\$6,345.00	235	\$27.00	3rd Qtr 2021	<a href="#">Print</a>
11/05/2021	\$7,371.00	273	\$27.00	2nd Qtr 2021	<a href="#">Print</a>
08/05/2021	\$4,887.00	181	\$27.00	1st Qtr 2021	<a href="#">Print</a>
<b>Totals</b>	<b>\$34,560.00</b>	<b>1280</b>	<b>\$27.00</b>		

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Construction Inc.  
25 Country Club Road #706  
Gilford, NH 03249

Ph. (603) 528-7703 paul@prbconstructioninc.com

November 12, 2022

Dan Jacobson  
Underwood Engineering  
99 State Street  
Concord NH 03301

RE; Wastewater Treatment Facility, Hooksett  
ESI #18 Separate Starter panel for plant water pump and additional outlet  
requested separately.

Ewing Quote	\$11,613.00
Claro quote	\$1,400.00
Shipping of panel	<u>\$600.00</u>
Total sub and supply	\$13,613.00
PRB Mark up 5%	<u>\$680.65</u>
Total	\$14,293.65
PRB bond/insurance 2%	<u>\$285.87</u>
TOTAL	\$14,579.52

#### Reservation of Right

This price does not include any amount of impacts such as interference, disruption, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit or request for any additional cost related to unforeseeable/unintended issues.

Paul R. Blandford  
Paul R. Blandford  
President